

The University of Mississippi

Forgiveness Policy

An undergraduate student may improve his or her overall GPA by invoking forgiveness or exclusion on a maximum of four courses (not to exceed 14 credit hours) in which the student received a grade of C-, D or F and requesting that the original grade be excluded from the GPA calculation. If the course has been repeated, the repeat must be in the same course and must be taken at The University of Mississippi in fall 1992 or later. Under the forgiveness policy, a maximum of two courses (not to exceed 7 hours) in which the student received a grade of C-, D or F may be excluded from the student's GPA calculation without repeating the course.

The student must file a Petition to Invoke Grade Forgiveness Policy with the Registrar's Office, stating which courses are to be forgiven or excluded. Once the student has declared one course, a different course cannot be substituted at a later date. The forgiveness policy cannot be used to remove grades given for reasons of academic discipline. Forgiveness of a course grade will not change notations concerning academic standing or honors in the student's official record for the semester containing the forgiven course.

Although original grades will remain on the student's permanent record, the forgiven or excluded grades will not be used to determine credit towards a degree and GPA. The original course will be recorded with both the grade earned and the symbol R to denote that it has been removed from the student's GPA calculation either because it was repeated or excluded. The recalculated GPA will be used for determining graduation honors.

The forgiveness policy does not apply to students enrolled in the professional program in the School of Pharmacy for grades received in required professional courses as designated in the curricula for the B.S. in Pharmaceutical Sciences and Doctor of Pharmacy degree.

Policy Code ACA.AR.200.003

In petitioning to invoke the "forgiveness policy" to be applied to a previously-earned grade on my academic record, I certify that I am aware of the following conditions:

1. Only a grade of "C-", "D" or "F" may be forgiven.
2. Only four grades (maximum of 14 hours) may be forgiven or excluded during the undergraduate career.
3. A different course may not be substituted once this petition is approved.
4. The course which is used to replace the "forgiven" grade must have been taken fall 1992 or later.
5. Both the first attempt and the repeated course must have been taken at The University of Mississippi and must have occurred prior to receiving the baccalaureate degree.
6. Both grades remain on the transcript; an R will appear by the original grade (denoting that the course was repeated and "forgiven"); and only the grade in the repeated course will be used in computing the cumulative University grade point average.
7. A forgiven "C-", "D" or "F" will not change the academic standing which existed prior to the repeated course.



The University of Mississippi

Grade forgiveness forms must be submitted BEFORE graduation.

Name _____ ID# _____
First Middle Initial Last

Email Address _____ Phone # _____

Grade Forgiveness (For a repeated course) **Forms must be submitted AFTER completion of the repeated course.**

Course _____
Dept. and Number Course Title
(Example, Math 121, College Algebra)

Semester First Taken _____ Semester Repeated _____
Semester/ Year Semester/ Year

Student's Signature _____ Date _____

Grade Exclusion (For a course that has not been repeated)

Course _____
Dept. and Number Course Title
(Example, Math 301, Discrete Mathematics)

Semester Taken _____
Semester/ Year

Student's Signature _____ Date _____

I understand that excluded grades are removed from total earned hours and cannot be used to satisfy degree requirements.

Please allow 2-3 business days for processing before viewing your transcript for updates.

Please be aware that forgiveness cannot be recognized for federal financial aid eligibility. Per Title IV regulations, the Office of Financial Aid must include all grades in the calculation of the GPA for federal aid purposes.

**Office of the Registrar 104 Martindale Post Office Box 1848 University, MS 38677
Phone: (662) 915-7792 Fax: (662) 915-7793 email: registrar@olemiss.edu**

Office Use Only

() Approved () Denied Reason: _____